

APPLICATION FOR ADMISSION CANCELLATION
Applicable only for New Admits/ Enrolments

Please fill this application form and submit the same to the Admissions Office .

Admission Cancellation:

For confirmed Students who are cancelling admission before the joining date into School/Start of the academic year or Semester, the paid Assessment fee and Registration Fee & Deposit is non-refundable.

Academic Year: _____

Name of Student: _____ **I.D. NO** _____ **Year:** _____

Name of Parent: _____ **Mobile No:** _____

Is parent a staff member of IVEI Yes No

Reason for Admission Cancellation:

Brothers/Sisters (if any) who will continue to study in Raffles Nurseries or any of the IVEI Schools

	Name	ID. No.	Year/Section	Campus/Nursery
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

Parent's Signature : _____ **Date:** _____

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For Office Use only:

ADMISSION OFFICE :

Confirmed the Student has not attended School

Signature _____ Date: _____

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FINANCE DEPT.:

Eligible refund Tuition Fee. AED _____

Finance Manager's Signature : _____ Date: _____

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For parent who is a staff member of IVEI

Human Resource:

Comments/remarks: _____

HR Manager's Signature : _____ Date: _____