



Special Educational Needs and Disability (SEND) Admissions Policy

Adopted: August 2014

Revised/Amended: August 2017

Next review: August 2018

		 Principal
CEO/Board		
 Head of Primary School	 Head of Secondary School	Other relevant staff

Distribution List:

- CEO/ Board
- Principal
- Section Heads
- Academic Staff
- Parents



Special Educational Needs and Disability (SEND) Admissions Policy

School Vision, Mission and Core Values

Our Vision

Providing world-class education

Our Mission

To empower students with a holistic, rigorous and international education for success in an ever changing world

Core Values

Achievement | Collaboration | Innovation | Integrity | Respect | Responsibility

Identification of a Special Need

Admission Screening Process

- All students applying for admission to Raffles International School will be assessed to determine current levels of performance in literacy and numeracy.
- The Raffles International School Admissions team will analyse previous school records and information given by the parents to determine the potential need for learning support. The former school of every new student will be asked to forward any details of learning support provided in addition to all appropriate testing results that are available. Raffles International School may also request a statement of medical history, including any significant health, social and/or emotional needs, and information on additional services currently (or previously) provided.
- Any student identified as potentially needing Learning Support or those already identified as a Special Educational Needs and Disability (SEND) student and with a diagnostic report will be seen by the Special Educational Needs and Disability Coordinator (SENDCO) and respective Deputy Head. Feedback will be given to Admissions with details from findings and with recommendations. The school Counsellor and school Doctor may also be part of the parent interview with SENDCO and Deputies if needed.
- The needs of students with a Special Educational Need and Disability (SEND) diagnosis will be discussed with the Learning Support team, school management, and other relevant staff. Parents will then be informed if the school can meet the needs of the student as well as whether an approved Individual Learning Support Assistant (ILSA) is needed in addition to what the school can provide.



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Towards Excellence

English Language Learning support:

ELL is provided to students who require English Language learning support. These applications are flagged by the Admissions team for the assessments to be conducted by the English Language Learning Support teacher and the teacher marks the level of support required, thereafter evaluated and approved by the Unit Head.

Policy Review

This policy is to be reviewed annually, though; any deficiencies or weaknesses in Special Educational Need and Disability (SEND) Admissions Policy will be remedied without delay.

