



**RAFFLES**  
INTERNATIONAL  
SCHOOL

Towards Excellence

## School Internet Policy

**Adopted:** August 2014

**Revised/Amended:** August 2015, August 2016, August 2017

**Next review:** August 2018

		
<b>CEO/Board</b>	<b>Principal</b>	
		
<b>Head of Primary School</b>	<b>Head of Secondary School</b>	<b>Other relevant staff</b>

**Distribution List:**

- CEO/ Board
- Principal
- Section Heads
- Academic Staff
- Parents



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### **School Vision, Mission and Core Values**

#### **Our Vision**

Providing world-class education

#### **Our Mission**

To empower students with a holistic, rigorous and international education for success in an ever changing world

#### **Core Values**

Achievement | Collaboration | Innovation | Integrity | Respect | Responsibility

### **ICT Internet Policy for students**

Students are using the Internet to locate information, send electronic mail, browse documents or images from various sites that could be anywhere in the world. They are sharing or publishing information and ideas on topics of mutual interest. Students will use the Internet for educational purposes in curriculum projects and research with the assistance and guidance of their teachers.

Educational institutions use the Internet for:

- Electronic mail
- Accessing information
- Electronic publishing
- Collaboration with others
- Curriculum projects
- Technical support

### **Availability of unacceptable material on the Internet**

There has been a lot of media attention on the unacceptable materials found on the Internet. Given that there is no guaranteed means of preventing students' exposure to this material, other strategies have been adopted. This includes Firewall protection and Network security. The school has developed monitoring strategies, by providing appropriate levels of supervision to students using the Internet and checks of logs of sites accessed. The other part of our strategy is developing responsibility and awareness amongst students of possible problems and procedures for dealing with these.

Apart from the above mentioned, the school has tied up with Nischint a leading child security solution in India and recognized by UNICEF as a leading security software for children. 'Nischint' allows all student iPad to be time and content managed. All students bringing their devices to school as part of the BYOD programme are expected to install Nischint on their devices.

### **Consequences for Unacceptable Use of the internet**

If a student violates any part of this policy, the consequences will be:

**First Offense:** Students will lose their Internet and computer access for one week.

**Second Offense:** Students will lose their Internet and computer access for one month, the teacher will phone the parent or guardian.



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**Third Offense:** The Internet and computer access will be revoked for one semester, the teacher will call the parent or guardian, and a written violations form will be sent home.

**Network folder usage:**

The school will issue each student a network folder, which is part of the schools network administered by the schools technology team. The purpose of this folder is for the convenient storage off personal data.

It is envisioned that students will store records relating to their studies. It is hoped that students will make increasing use of their network folders as the year progresses, saving copies of all of their work and assignments throughout the year, in order develop an electronic portfolio.

The home folder is the personal property of the person who is given access to it unless needed, no-one will access an individual's personal network folder, however, should the need arise, access can be gained by school administrators.

Individuals are responsible for backing up their data and it's strongly recommended that network users save their date on the cloud storage as all staff and students (from Year 3 upwards) have the school Office 365 accounts.

Misuse of one's network folder is a serious matter and will result in losing the privilege of having one. Misuse can be generally defined as, but not limited to:

- Storing offensive material or material of culturally/politically insensitive nature.
- Knowingly storing data that is illegal in the UAE.
- Knowingly storing viruses, Trojans, or any other data that may damage the network.
- Attempting to hack into another person's network file.
- Deleting other user's data from the shared network drive.

We believe the Internet offers vast, diverse, and unique resources to both students and teachers. Our goal in providing this service is to promote educational excellence in our school by facilitating resource sharing, innovation, and communication. Access to the Internet will enable students to explore thousands of libraries, databases, and bulletin boards while exchanging messages with Internet users throughout the world.

While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages.

**Policy Review**

This policy is to be reviewed annually, though; any deficiencies or weaknesses in School Internet Policy will be remedied without delay.